

Legitimate Interest Assessment

Colleague

Colleague Software collects and processes personal information under the principle of legitimate interests, as defined under the GDPR. This is the details of our assessments to ensure all personal data meets the legitimate interest criteria.

Outcome

Legitimate interest is appropriate to Colleague Software as it meets the following criteria:

- We only use personal information in way an individual would reasonably expect.
- The data we hold has a minimal privacy impact.
- It is not possible to give advice and support to our clients without holding the information.
- It is not possible to respond to sales requests without holding the information.

Clients of Colleague Software have a contracted agreement between the two companies and collection and processing of personal information for the clients' employees is required.

We also hold client information of non-clients for marketing purposes, any marketing is done within guidelines and all mail-out include an option to unsubscribe.

The following personal information is collected and recorded for client and marketing purposes:

- Name
- Job title
- Contact information (Telephone and Email)
- Business address
- Logs of telephone and email communications

This data has minimal privacy impact. We do not sell or disclose any personal information to third parties.

If you have any questions about our processes for the GDPR, please contact GDPR@colleaguesoftware.com
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